

Position: **Senior Buyer**

Location: **North Attleboro,  
Massachusetts**

#### COMPANY

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iAutomation, a high technology distributor of industrial automation components, has an immediate opening for a **Senior Buyer** located in **North Attleboro Massachusetts**. iAutomation's product offering includes machine control, motion control, sensing and vision, safety systems, mechanical components and stages. We offer engineered systems and services to provide OEM and end user customers a complete automation solution.

#### DESCRIPTION

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As a **Senior Buyer** you will be directly responsible for facilitating the procurement of materials and related services required by the company. This position will oversee the purchasing function, collaborate closely with Materials Management, Outside Sales, Production and Planning, and support the company's overall growth plan.

- Establish strategies to improve supply chain, solve shortage issues and strengthen supplier relationships
- Obtain materials, components and equipment, as required by the production schedule
- Plan, schedule and monitor the movement of materials through the development, prototype and production cycle
- Expedite orders as necessary
- Establish and maintain relations with suppliers and appropriate representatives
- Direct and procure supplier technical and operating expertise as required to internal customer
- Maintain an awareness of materials and procurement concepts
- Verify data accuracy, report problems to appropriate parties
- Develop written procedures for routine protocols and keep them current for the Purchasing Dept.
- Identify problem areas and offer possible solutions
- Complete special assignments for the Operations department
- Track progress of parts to ensure time schedules and delivery
- Work with engineering on new product introductions, including early supplier involvement
- Implement improvement processes to reduce inventory and non-value add work
- Monitors, analyzes, and reports material variances to standard cost. Interfaces with Accounting, Manufacturing Engineering, and Production to establish standard costs.
- Responsible for optimizing material costs through vendor analysis, quality, schedule, cost evaluation, etc. Applies cost effective measures as related to support standard cost and make/buy decisions.

#### QUALIFICATIONS

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A minimum of a Bachelor's degree in Purchasing or Business CPM or CPIM and APICS with 4 plus years' experience purchasing in a manufacturing environment.

Must be detail oriented and self-motivated, have strong organizational and negotiating skills, experience with supplier managed inventory, and a track record of cost, inventory and lead time reduction.

Other qualifications include:

- Team player
- Excel, Word and Outlook experience
- Excellent written and verbal communication skills

#### ADDITIONAL INFORMATION

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- Please email your resume to [mperkins@i-automation.com](mailto:mperkins@i-automation.com)
- Principals ONLY - No Recruiters Please

**iAutomation Supports Equal Opportunity Employment & Diversity**