

Position: **Project Manager**

Location: **North Attleboro, MA**

COMPANY

iAutomation, a high technology distributor of industrial automation components, has an immediate opening for a **Project Manager** to work in **North Attleboro Massachusetts**. iAutomation's product offering includes machine control, motion control, sensing and vision, safety systems, mechanical components and stages. We offer engineered systems and services to provide OEM and end user customers a complete automation solution.

DESCRIPTION

As the **Project Manager** you will be responsible to:

- Facilitate collaboration between customers, engineering, purchasing, production and field technical resources.
- Plan and coordinate all aspects of a project such as scope, scheduling and budget.
- Plan, review and coordinate detailed aspects of the engineering work including quoting, designing and change management.
- Communicate effectively and professionally with customers, sales, engineering and production resources.
- Facilitate Kick-Off, Design Review, Status Update, and Wrap Up meetings with inhouse and remote team members.
- Manage consistent project documentation archiving and approval from all resources. (Box, PDM, Kenesto)
- Continuously identify, measure and improve processes.
- Develop and manage customer relations.
- Effectively use project management tools (Microsoft Project, NetSuite Advanced Project Management Module)
- Ability to Multi-task and maintain multiple complex projects at one time.
- Schedule and coordinate material ordering and arrival dates with procurement and shipping.

QUALIFICATIONS

A minimum of a Bachelor's degree in an analytical field and experience in a manufacturing environment.

ADDITIONAL INFORMATION

- Please email your resume to mperkins@i-automation.com
- Principals ONLY - No Recruiters Please

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