

Position: **Supply Chain Coordinator**

Location: **North Attleboro, MA**

#### COMPANY

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iAutomation, a high technology distributor of industrial automation components, has an immediate opening for a **Supply Chain Coordinator** to work in **North Attleboro Massachusetts**. iAutomation's product offering includes machine control, motion control, sensing and vision, safety systems, mechanical components and stages. We offer engineered systems and services to provide OEM and end user customers a complete automation solution.

#### DESCRIPTION

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As the **Supply Chain Coordinator**, you will be responsible for:

- Ensuring availability of materials to support internal or external production, in sync with the production schedule
- Using NetSuite in order to manage customer demand and update purchase orders
- Creating and maintaining requisitions, purchase orders, acknowledgements and resolve delivery issue
- Providing documentation on supplier order to delivery lead-times, supplier reliability, production delays due to raw materials or alternate material use; root cause analysis
- Understanding the inventory management process with daily communication to support replenishment of on-site levels based on demand
- Other tasks as directed to meet company objectives

#### QUALIFICATIONS

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A minimum of an Associate's degree or equivalent experience with an interest in continuous improvement and process development. Must have excellent analytical skills, be detail oriented, self-motivated and comfortable working with all levels of staff and management

#### ADDITIONAL INFORMATION

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- Please email your resume to [mperkins@i-automation.com](mailto:mperkins@i-automation.com)
- Principals ONLY - No Recruiters Please

**iAutomation Supports Equal Opportunity Employment & Diversity**